

2017

WHOLESALE CUSTOMERS BUYING GUIDE

HOURS: Through June 30th: Mon.–Sat. 7:00 a.m. – 5:00 p.m., Sunday - By appointment only

July 1st - October 15th : Mon-Fri. 7:00 a.m. – 5:00 pm., Saturday 7:00 a.m. – NOON, Sunday – By appointment only

Discounted rates apply only to those actively engaged in the trade. **Discounted plant material is not guaranteed. Should a wholesale customer choose to pay retail prices, the standard 1 year guarantee will apply.** Wholesale prices will be given only to those customers whom Sprague's Nursery has approved. Sprague's Nursery will determine wholesale customers and re-evaluate existing customers in order to protect the integrity of our wholesale business. For the benefit of our wholesale customers, your customers are unable to obtain wholesale pricing and information regarding discounts. They are also unable to charge on a wholesale account without prior approval from the office.

OUR TERMS ARE AS FOLLOWS:

**** New Customers:** Full discount, but cash (i.e. cash, check, or credit card) only for the first year. Please fill out and return the enclosed credit application if you anticipate the need for credit in the future.

**** Approved Credit:** Payment due 30 days from invoice date (date of pick up) with a pre-determined credit limit.

**** Accounts over 30 days will be charged 1.5% interest per month (18% per annum), on the unpaid balance. *This will be strictly adhered to.***

**** Accounts over 60 days will revert to **CASH, CREDIT CARD OR CERTIFIED CHECK** payment only.**

****We gladly accept credit card payments by phone.**

****Maine Sales Tax will be charged unless we receive a current State of Maine Resale Certificate or exempt documentation for municipal, state, or federal jobs, as well as schools, hospitals, churches, etc...**

****All sale items beyond your standard discount (plant material, giftware, and hard goods) at Sprague's Retail Garden Center will be "cash and carry" only, or if charged will be billed at your standard wholesale price.**

PROCEDURAL REMINDERS:

**** Please check with yard staff upon arrival and we will assist you. If you prefer to browse and hand-pick your plant material, pull your plants out along the road. A member of our staff must assist you in loading and make a sales slip for the purchase. The sales slip will now be generated on our Point of Sale computer system. Once the slip is generated and signed an automatic invoice is generated. The sales slip signed by you or your employee acknowledges that quantities and plant varieties are correct.**

**** We recommend that all plants get covered before leaving the nursery and ask that you provide your own covering, such as a tarp, to cover your plants. We will gladly help you to cover the product if you need assistance. We do have tarps available for purchase should you need one.**

**** Tagging and holding orders:** While we will make every effort to obtain "out of the ordinary" plant material, we may require a deposit for special orders or plants that are tagged for later pick up. A charge of 20% will be assessed on cancellations. ***Orders held for more than 30 days may be charged an additional maintenance fee.***

**** Plant material that is purchased from the nursery and then returned must be in the same condition as when the product was purchased. A restocking fee of 20% will automatically be charged on orders up to \$100.00 and 15% for orders over \$100.00 on all returned plant material. This is done by our Point of Sale computer system and will apply to everyone. All plant material must be returned within 7 days in order to receive credit. ***No credit will be given without a signed receipt or invoice showing date of purchase.*****

****Please fax or e-mail all plant lists of three items or more that need to be quoted to wholesale@spraguesnursery.com or fax to 942-316, and allow 24-72hours for quotes to be returned back to you.**

Please conduct all take offs from your plans for accurate quantity counts.

Design work can be done by Sprague's Nursery for a Design Fee.

If you need our assistance in pulling an order for you that is not already tagged and held, we would be happy to help. Please give us 24 hours notice.